

APPENDIX 3

HEREFORDSHIRE COUNCIL FORWARD PLAN



This document, known as the Forward Plan, sets out the decisions which are expected to be taken during the period covered by the Plan by either Cabinet as a whole, or by individual Cabinet Members. The Plan is updated regularly and is available on the Herefordshire Council website (www.herefordshire.gov.uk) and from Council Offices. This edition supersedes all previous editions.

The council must give at least 28 days' notice of key decisions to be taken. A key decision is one which results in the council incurring expenditure or making savings of £500,000 or more, and/or is likely to be significant in terms of the strategic nature of the decision or its impact, for better or worse, on the amenity of the community or quality of service provided by the council to a significant number of people living or working in the locality affected.

Current cabinet members are listed below. For more information and links papers for Cabinet meetings please visit <https://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251>

Councillor Jonathan Lester	Corporate Strategy and Budget (Leader of the Council)
Councillor Elissa Swinglehurst	Environment (Deputy Leader of the Council)
Councillor Carole Gandy	Adults, Health and Wellbeing
Councillor Ivan Powell	Children and Young People
Councillor Harry Bramer	Community Services and Assets
Councillor Graham Biggs	Economy and Growth
Councillor Pete Stoddart	Finance and Corporate Services
Councillor Barry Durkin	Roads and Regulatory Services
Councillor Philip Price	Transport and Infrastructure
Councillor Dan Hurcomb	Local Engagement & Community Resilience

Documents submitted in relation to each decision will be a formal report, which may include one or more appendices. Reports will usually be made available on the council website at least 5 clear working days before the date of the decision. Occasionally it will be necessary to exempt part or all of a decision report from publication due to the nature of the decision, for example if it relates to the commercial or business affairs of the council. Other documents may be submitted in advance of the decision being taken and will also be published on the website unless exempt.

To request a copy of a decision report or related documents please contact governancesupportteam@herefordshire.gov.uk or telephone 01432 261699.

Report title and purpose	Decision Maker and Due date	Lead officer and lead cabinet member	Directorate	Notice of decision first published / ID	Issue Type and exemptions
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FORWARD PLAN FOR 30 January 2026 ONWARDS

The following information is provided for each entry in the Forward Plan:

Heading	Contains
Report title and purpose	A summary of the proposal
Decision Maker and Due date	Who will take the decision and the date the decision is expected to be made
Lead cabinet member and officer contact(s)	The cabinet member with responsibility for this decision and the officers producing the decision report.
Directorate	The directorate of the council responsible for the decision.
Date uploaded onto plan	The date the decision was first uploaded and the notice period started for key decisions.
Decision type, exemptions and urgency	Whether the decision is a Key or Non-Key decision, if the report is expected to be fully open, partly exempt or fully exempt and if urgency procedures are being followed.

Decisions to be taken by Cabinet at a formal meeting are listed first, ordered by date, and include both Key and Non-Key decisions. Decisions to be taken by individual Cabinet Members are then listed, grouped by portfolio area and sorted by date. These include Key and Non-Key decisions.

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
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Cabinet decisions by date (Key and Non-key listed)

2026/27 Budget, Medium Term Financial and Treasury Management Strategy - Revenue To recommend to Council the proposed 2026/27 revenue budget, Medium Term Financial Strategy and the Treasury Management Strategy	Cabinet 5 February 2026	Leader of the Council (Section 9E) Rachael Sanders, Director of Finance Rachael.sanders@herefordshire.gov.uk Tel: 01432 383775	Corporate Support Centre	23 January 2026	KEY Open
2026/27 Capital Investment Budget and Capital Strategy Update To recommend to Council for approval the revised capital investment budget and capital strategy for 2026/27 onwards.	Cabinet 5 February 2026	Leader of the Council (Section 9E) Rachael Sanders, Director of Finance Rachael.sanders@herefordshire.gov.uk Tel: 01432 383775	Corporate Support Centre	23 January 2026	KEY Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
2026/27 Council Tax Reduction Scheme To recommend to Council the 2026/27 local Council Tax Reduction (CTR) scheme	Cabinet 5 February 2026	Leader of the Council (Section 9E) Rachael Sanders, Director of Finance <small>Rachael.sanders@herefordshire.gov.uk Tel: 01432 383775</small>	Corporate Support Centre	23 January 2026	KEY Open
Annual review of Earmarked Reserves – 2025/26 To note and review the earmarked reserves held by the council.	Cabinet 5 February 2026	Leader of the Council (Section 9E) Rachael Sanders, Director of Finance <small>Rachael.sanders@herefordshire.gov.uk Tel: 01432 383775</small>	Corporate Support Centre	23 January 2026	KEY Open
Children's Improvement Plan Phase 3 The purpose of this report is to present cabinet with the outcome of the Inspection of Local Authority Children Services (ILACS) that took place 10-21 November 2025 and was published 12th January 2026.	Cabinet 5 February 2026	Cabinet member children and young people Tina Russell, Corporate Director Childrens and Young People <small>tina.russell@herefordshire.gov.uk Tel: 01432 260 267</small>	Children and Young People	23 January 2026	Non Key Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Crisis and Resilience Fund 2026-29 To seek cabinet approval for Herefordshire Council to take receipt of the Crisis and Resilience Fund (CRF) grant as a programme funded by the Department of Work and Pensions (DWP) between 2026-2029. The CRF replaces the Household Support Fund (HSF) and the Discretionary Housing Payments (DHP) and will enable Herefordshire to work collaboratively with partners and communities at county and local levels to build long-term resilience, cohesion, and reduce the need for crisis support.	Cabinet 26 March 2026	Cabinet member finance and corporate services Nikki Stroud, Talk Community Children and Families Lead <small>nikki.stroud@herefordshire.gov.uk</small>	Community Wellbeing	23 January 2026	Non Key Open
Local Cycling, Walking and Wheeling Infrastructure Plan (formerly known as Local Walking Cycling Plan adoption) To seek Cabinet approval for the adoption of the Local Walking and Cycling Plan	Cabinet 26 March 2026	Cabinet member transport and infrastructure Ffion Horton, Transport Planning Services Manager <small>ffion.horton@herefordshire.gov.uk</small>	Economy and Environment	23 January 2026	KEY Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Q3 Performance Report To report to Cabinet the quarterly outturn of key KPIs and progress against the Delivery Plan 2025/26.	Cabinet 26 March 2026	Cabinet member corporate strategy and budget Jessica Karia, Head of Corporate Performance and Intelligence <small>jessica.karia@herefordshire.gov.uk</small> <small>Tel: 01432 260976</small>	Corporate Support Centre	NEW ITEM	Non Key Open
To re-commission the home care service framework in Herefordshire To approve the proposed approach to re-commissioning the home care service framework in Herefordshire. The current home care framework ends on 31 October 2026. This report details the intended approach to re-commission a new service from 1 November 2026, for up to ten years. This is in line with the council's statutory duty to provide home care services for those with an eligible assessed need, as set out in the Care Act 2014.	Cabinet 26 March 2026	Cabinet member adults, health and wellbeing Sharon Amery, Senior Commissioning Officer <small>sharon.amery2@herefordshire.gov.uk</small> <small>Tel: 01432 383734</small>	Community Wellbeing	23 January 2026	KEY Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Update on the Phase 2 Phosphate Mitigation Schemes To provide Cabinet with an update regarding the Phosphate Mitigation Wetland schemes	Cabinet 26 March 2026	Cabinet member environment Roger Allonby, Service Director Economy and Growth, Gemma Dando, Chief Operating Officer, Scott Tompkins, Delivery Director - Infrastructure, Susan White, Programme Manager <small>Roger.Allonby@herefordshire.gov.uk, gemma.dando@herefordshire.gov.uk, scott.tompkins@herefordshire.gov.uk, Susan.White2@herefordshire.gov.uk Tel: 01432 260330, , Tel: 01432 260070</small>	Economy and Environment	23 January 2026	KEY Open
Cabinet Member Decisions (Key and Non Key decisions)					
Portfolio: adults, health and wellbeing					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Herefordshire Homeless Prevention and Rough Sleeping Strategy 2026 - 2031 This is a five year statutory strategy to replace the 2020-2025 strategy. It sets out our approach to the prevention of homelessness and rough sleeping in the county.	Cabinet member adults, health and wellbeing 26 March 2026	Cabinet member adults, health and wellbeing Robert Barnett, Housing Strategy Officer <small>robert.barnett@herefordshire.gov.uk</small>	Community Wellbeing	NEW ITEM	KEY Open
Herefordshire Adult Social Care Prevention Strategy The purpose of the report is to approve the 2026-2036 Herefordshire Adult Social Care Prevention Strategy	Cabinet member adults, health and wellbeing April 2026	Cabinet member adults, health and wellbeing David Collyer, Acting Consultant in Public Health: General Practitioner <small>david.collyer2@herefordshire.gov.uk</small>	Community Wellbeing	NEW ITEM	KEY Open
Portfolio: children and young people					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Schools Budget 2026/27 To approve school forum's recommended budget proposals for school budgets, central school services and early years within the Dedicated Schools Grant (DSG) for 2026/27	Cabinet member children and young people 13 February 2026	Cabinet member children and young people Stacey Carter, Head of Strategic Finance (Deputy S151) <small>stacey.carter@herefordshire.gov.uk</small> <small>Tel: 01432 383095</small>	Corporate Support Centre	23 January 2026	KEY Open
Holiday activities and food programme (HAF) 2026 - 29 To seek approval for Herefordshire Council to accept the ring-fenced grant from the Department for Education (DfE) and to use this funding to co-ordinate the delivery of free holiday clubs for children and young people in receipt of benefits-related free school meals, as well as those who meet the eligibility criteria for a discretionary place.	Cabinet member children and young people 23 February 2026	Cabinet member children and young people Nikki Stroud, Talk Community Children and Families Lead <small>nikki.stroud@herefordshire.gov.uk</small>	Community Wellbeing	NEW ITEM	Non Key Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Local Authority school building maintenance works 2026 - 2028 (amended from 2030) To approve the proposed expenditure of capital grants for the school buildings maintenance works.	Cabinet member children and young people 25 February 2026	Cabinet member children and young people William Merriman, Sufficiency, Planning and Capital Investment Manager <small>William.Merriman2@herefordshire.gov.uk</small>	Children and Young People	23 January 2026	KEY Open
Portfolio: community services and assets					
Letting on Unit 6 Maylord Orchards To seek approval to sign an agreement for lease and lease for Unit 6 Maylord Orchards to a national retailer.	Cabinet member community services and assets 9 February 2026	Cabinet member community services and assets Ben Oakes <small>ben.oakes@herefordshire.gov.uk</small>	Economy and Environment	23 January 2026	KEY Part exempt Urgent
Portfolio: economy and growth					
Portfolio: environment					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Adoption of the Dormington & Mordiford Neighbourhood Plan and the consequential updates to the countywide policies map</p> <p>To make the revised Dormington & Mordiford neighbourhood development plan (NDP) as part of the statutory development plan for Herefordshire and approve the consequential updates to the countywide policies maps.</p> <p>To fulfil the legal duty to make /adopt the revised Dormington & Mordiford neighbourhood development plan and update the countywide policies map as part of the statutory development plan for Herefordshire.</p>	<p>Cabinet member environment</p> <p>3 February 2026</p>	<p>Cabinet member environment</p> <p>Siobhan Riddle, Acting Strategic & Neighbourhood Planning Manager</p> <p>sriddle@herefordshire.gov.uk</p> <p>Tel: 01432 260142</p>	Economy and Environment	23 January 2026	Non Key Open
<p>Allocating the Climate and Nature Reserve Phase 2</p> <p>To Allocate the balance of the Climate and Nature Reserve for the delivery of projects which will positively impact the climate and natural environment of Herefordshire to the benefit of all who reside in the county.</p>	<p>Cabinet member environment</p> <p>27 February 2026</p>	<p>Cabinet member environment</p> <p>Richard Vaughan, Sustainability and Climate Change Manager</p> <p>Richard.Vaughan@herefordshire.gov.uk</p> <p>Tel: 01432 260192</p>	Economy and Environment	23 January 2026	KEY Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Solar Car Ports at Plough Lane To approve the scoping and construction of solar car ports at Plough Lane	Cabinet member environment 20 March 2026	Cabinet member environment Katie Ainsworth, Senior Project Manager, Richard Vaughan, Sustainability and Climate Change Manager, Rosanna Willmott, Sustainability and Climate Change Officer <small>katie.ainsworth2@herefordshire.gov.uk, Richard.Vaughan@herefordshire.gov.uk, rosanna.willmott@herefordshire.gov.uk Tel: 01432 260192, Tel: 01432 261749</small>	Economy and Environment	23 January 2026	KEY Open
Adoption of Herefordshire Local Nature Recovery Strategy To formally adopt the Herefordshire Local Nature Recovery Strategy and accept associated government grant for delivery.	Cabinet member environment 17 April 2026	Cabinet member environment Mandy Neill, Senior Landscape Officer, Richard Vaughan, Sustainability and Climate Change Manager <small>mandy.neill@herefordshire.gov.uk, Richard.Vaughan@herefordshire.gov.uk Tel: 01432 260192</small>	Economy and Environment	23 January 2026	KEY Open
Portfolio: finance and corporate services					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Portfolio: local engagement and community resilience					
The New Public Realm Service – Depot Facilities This report seeks approval to procure and undertake any necessary works to depot and other facilities as required to deliver the New Public Realm Service from 1 June 2026.	Cabinet member local engagement and community resilience 19 February 2026	Cabinet member local engagement and community resilience Ed Bradford, Head of Highways and Traffic Edward.Bradford@herefordshire.gov.uk Tel: 01432 260786	Economy and Environment	23 January 2026	KEY Open
Portfolio: roads and regulatory services					
Highway Maintenance Plan To update the Highway Maintenance Plan, which sets out the reasonable system of inspection and repair that will be deployed by the Council to ensure that it meets its duty to maintain all publicly maintainable highways.	Cabinet member roads and regulatory services 27 February 2026	Cabinet member roads and regulatory services Ed Bradford, Head of Highways and Traffic Edward.Bradford@herefordshire.gov.uk Tel: 01432 260786	Economy and Environment	23 January 2026	KEY Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Public Realm Services Annual Plan –2026/27 To confirm the annual plan of public realm works that will be delivered in line with capital and revenue budgets and in accordance with the Council's Highway Asset Management Plan and Highway Maintenance Plan.	Cabinet member roads and regulatory services 28 February 2026	Cabinet member local engagement and community resilience, Cabinet member roads and regulatory services Ed Bradford, Head of Highways and Traffic Edward.Bradford@herefordshire.gov.uk Tel: 01432 260786	Economy and Environment	23 January 2026	KEY Open
Portfolio: transport and infrastructure					
Capability and Ambition Fund 2025/26 allocation The purpose of the report is to confirm what Herefordshire Council will deliver with the Capability and Ambition Fund grant	Cabinet member transport and infrastructure 16 February 2026	Cabinet member transport and infrastructure Ffion Horton, Transport Planning Services Manager, Scott Tompkins, Delivery Director - Infrastructure, Richard Vaughan, Sustainability and Climate Change Manager ffion.horton@herefordshire.gov.uk, scott.tompkins@herefordshire.gov.uk, Richard.Vaughan@herefordshire.gov.uk Tel: 01432 260192	Economy and Environment	23 January 2026	Non Key Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Passenger Transport: Extension to the Dynamic Purchasing System (formerly known as Home to School and Public Transport: Extension to the Dynamic Purchasing System)</p> <p>To approve a extension to the Dynamic Purchasing System (DPS) for Home to School and Public Transport.</p>	<p>Cabinet member transport and infrastructure</p> <p>Before 3 March 2026</p>	<p>Cabinet member transport and infrastructure</p> <p>Danielle Pyemont, Senior Project Manager, David Land, Head of Transport and Access Services, Sarah Morris, Programme Coordinator</p> <p><small>danielle.pyemont@herefordshire.gov.uk, david.land@herefordshire.gov.uk, Sarah.Morris2@herefordshire.gov.uk</small></p> <p><small>Tel: 01432 383484, Tel: 01432 383698</small></p>	Economy and Environment	23 January 2026	<p>KEY</p> <p>Open</p>